

**Whitefish Bay Public Library  
Library Board Meeting  
Tuesday, November 7, 2017  
Minutes—Pending**

**ATTENDANCE:**

Name	Attended	Name	Attended	Name	Attended
Douglas Armstrong (DA) School Board Rep	x	Elaine Griffin (EG) President	x	Nyama Reed (NR) Director	x
Jay Saunders (JS) Village Board Rep	x	Karen Plach (KP)	Excused	Paul Smith (PS)	Excused
Tammi Giesen (TG)	x	Scott Lenski Librarian	x	Sarah Leinweber (SL)	x

**CALL TO ORDER:** President Elaine Griffin called the Whitefish Bay Public Library Board meeting to order at 7:00 p.m.

1. **STATEMENT OF PUBLIC NOTICE:** Duly noticed by NR.
2. **PUBLIC COMMENT:** None.
3. **DISCUSSION & APPROVAL of Minutes – October 3, 2017:** There were no changes to the minutes. *Moved: TG; Seconded: DA; Approved: unanimously*
4. **DISCUSSION & APPROVAL of Financial Reports Through October 31, 2017:** NR summarized the financial reports through end of October. We are 82% spent on total expenditures and we've completed 83% of the year. *Moved: JS; Seconded: TG; Approved: unanimously.*
5. **DISCUSSION & APPROVAL of 2018 Library Board of Trustees Meeting Dates:** *Moved: JS; Seconded: TG; Approved: unanimously.* NM presented the dates for the 2018 Library Board meetings. It was decided to push back the January meeting to 1/9 so there is sufficient time to prep after the holidays. July's meeting was canceled, as it has been the previous 3 years. EG said that July could be added back to the calendar when she steps down as Chair in May of 2018 if new leadership deems it necessary. *Moved: DA; Seconded: SL; Approved: unanimously.*
6. **DISCUSSION & APPROVAL Allocation to 2018 Director's Fund:** *Moved: TG; Seconded: JS; Approved: unanimously.* NM requested \$750 to be allocated to the Director's Fund in 2018. EG commented that the Director's Fund is a nice idea that is good for staff morale. *Moved: TG; Seconded: JS; Approved: unanimously.*
7. **DISCUSSION of Krayon Kiosk:** NM presented a memo outlining the Krayon Kiosk, which would replace the two Early Literacy Stations by AWE Learning in the children's area. The kiosk would hold 2 iPads loaded with 50 apps, 30 of which are preloaded and 20 of which librarians would select. The cost would be \$2,179 which is half the cost of replacing with new AWE stations, and the costs were already included in the 2017 technology plan. SL asked the age of the AWE stations and NM said they were between 5-6 years old and out of warranty. EG inquired asked if the apps were games or educational and NM explained all apps were educational. There was more discussion about the set up and organization of the iPads. EG expressed her reservations about bringing in more technology to distract children from our other offerings but TG explained that this was just replacing outdated technology that was already present.
8. **DISCUSSION of Information Items:** NR summarized key aspects from the department reports from adult services staff, youth services staff, and circulation staff. Updates included staff's attendance at the Wisconsin Library Association conference; the interview process and new hire for Teen Services and Technology Librarian; and NM's award for the 2017 Peace Award from the United Nations of Greater Milwaukee for her work and dedication on the annual event.

**ADJOURNMENT:** Meeting adjourned at 8:35pm.

Respectfully submitted, Scott Lenski, Community & Adult Services Librarian