



**LIBRARY BOARD MEETING**  
**TUESDAY December 4, 2018, 7:00 pm**  
**MEETING LOCATION – Program Room (2<sup>nd</sup> Floor)**

**CALL TO ORDER**

Time	Item	Action Desired	1st	2nd	Pass
7:00	1. STATEMENT OF PUBLIC NOTICE	n/a			
7:01-7:02	2. PUBLIC COMMENT – limit to five minutes; the Board cannot discuss or act on any issue that is not duly noticed on the agenda.	n/a			
7:02-7:05	3. DISCUSSION & APPROVAL of Minutes of November 6, 2018 (KP)	Approve			
7:05-7:10	4. DISCUSSION & APPROVAL of Finance Report Through November 30, 2018 (NR)	Approve			
7:10-7:20	5. DISCUSSION of Village Budget updates	Discuss			
7:20-8:00	6. DISCUSSION of 2018 Community Survey results	Approve			
8:00-8:20	7. The Library Board of Trustees may convene into Closed Session per WI State Statute 19.85(1)(c) for purposes of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and may reconvene in open session to act upon such matters.	Approve (Roll Call In & Out)			
	8. The Board may reconvene to open session. The Board reserves the right to take action on any topic discussed in Closed Session.	Approve			
8:20-8:30	9. DISCUSSION OF Informational Items (NR) a. Director and Department Reports b. Library Building Maintenance Report c. Library Statistics				

**ADJOURNMENT**

**IMPORTANT DATES**

- December 3, Monday, 4:30-5:30pm – Library Board Development Committee (small meeting room)
- December 3 & 17, Monday, 6:00 pm - Village of Whitefish Bay Board of Trustees (Village Hall Board Room)
- December 4, Tuesday, 6:30 pm – Library Board Finance Committee (small meeting room)
- December 19, Wednesday, 6:30 pm- Friends of the Library Board (Program Room)
- January 22, Tuesday, 6:30 pm - Library Board of Trustees (Program Room) (note new week and time of meetings)