



ATTENDANCE

<u>Board of Trustees</u>	<u>Attended</u>
Name, Position Title, Year Board Term Expires	
Jennifer Livingston, President, 2021	X
Sarah Leinweber, Vice President, 2023	X
Will Demet, Village Board Representative, n/a	X
Nathan Christenson, School District Representative, n/a	X
Ellie Gettinger, Member, 2022	X
Claire Flannery, Member, 2023	X
TBD, Member, 2021	n/a
<u>Staff</u>	
Nyama Reed, Library Director	X

ALSO ATTENDED: Nikki DeGuire

CALL TO ORDER: President Livingston called the Whitefish Bay Public Library Board meeting to order at 6:31pm

1. **STATEMENT OF PUBLIC NOTICE:** Duly noticed by Director Reed.
2. **PUBLIC COMMENT:** n/a
3. **DISCUSSION & APPROVAL of Strategy/Communications Update with NS Consulting & Mission Update** Nikki DeGuire presented results of meetings with Library Leadership Team and Library Board Ad Hoc Committee regarding potential updates needed for strategic plan process in 2021. Recommended updating Library Mission to reflect changes suggested by groups in both meetings. Also discussed next steps for communications work with library staff. Motion to approve revision Mission, option B as presented. Moved: Gettinger; Seconded: Leinweber; Approved: unanimously. Approved Mission: The Whitefish Bay Public Library, as a cornerstone of the community, is dedicated to connecting all people, inspiring a love of learning and providing access to ideas, information and resources.
4. **DISCUSSION & APPROVAL of Minutes of September 29, 2020** Motion to accept minutes as presented. Moved: Flannery; Seconded: Gettinger; Approved: unanimously.
5. **DISCUSSION & APPROVAL of Finance Report Through October 22, 2020** Motion to approve finance report as presented. Moved: Flannery; Seconded: Gettinger; Approved: unanimously.
6. **DISCUSSION of Informational Items** Director Reed discussed
 - a. Director Reed’s adjusted work plan
 - b. COVID Burden – Extended discussion ensued. Trustee Demet asked if it is accurate to say that no outside agencies are providing specific service recommendations based on changing statistics. Director Reed affirmed that beyond the current 25% capacity guideline, the mask mandate, and distancing guidelines there is nothing stating to change services as the COVID situation changes. Local Health Department guidelines refer back to State of Wisconsin’s Department of Public Instruction’s guidelines for libraries. Those guidelines are very generic with instruction for each library or community to determine what is best for their own library. Trustee Demet suggested the Library develop our own decision making matrix to tie increasing or reducing services based on available statistics. Other Trustees concurred.
 - c. Comments resulting from removing study tables and chairs (in September)
 - d. Taking out computers to reduce risk – Extended discussion ensued as to how the library might be able to safely offer assistance while further reducing risk to staff. Guidance was to try to find a balance if possible, but to remove computers if needed.
 - e. Potential to go back to only curbside/virtual services
 - f. Village of WFB budget process update

ADJOURNMENT: Meeting adjourned at 7:53pm. *Motion: Flannery; Second: Leinweber; Approved: Unanimously.*
 Respectfully submitted, Nyama Y. Reed, Library Director